

## INFORMATIONAL BOOTH

MARCH 9 - 10, 2019

HARD ROCK STADIUM • MIAMI GARDENS, FL

### MERCHANDISE VENDOR AGREEMENT, INFORMATION & REGULATIONS

- > **Informational Booth 10' x 10' - \$850.00**
- > **Informational Booth 20' x 10' - \$1500.00**
- > Interested Companies or Organizations should return this application and signed agreement to **concertz\_vendors@yahoo.com or Fax to (954) 678-6090 Attention: Vannis Lopez, Vendor Express, Inc.**
- > Vendors approved to participate will be notified of their acceptance via email or phone.

**APPLICATION DEADLINE IS DECEMBER 15, 2018.  
DO NOT SEND ANY PAYMENTS UNTIL YOU ARE SELECTED.**

- > If you are approved, you must provide proof of General Liability Insurance and any permits or licenses required and must comply with all State, County, and City regulations. All proof of insurance must be submitted along with payment.
- > If you are selected, full payment along with proof of General Liability Insurance must be received within 30 Days of your selection. If your payment and insurance certificate is not received by the Due date, you will automatically be placed on the Waiting list and the reserved space will be offered to someone else. Your reserved vendor space will only be confirmed once full payment and General Liability Insurance is received. Deposits or partial Payments will not be accepted.
- > All vendor spaces will be assigned at the discretion of the Event Vendor Coordinator. **All payments are Non-refundable. Do not send any payments unless you are selected to participate.**
- > **Upon approval to participate, your payment must be in the form of a Cashier's Check or Money Order and should be made payable to AEG Presents SE, LLC.**
- > **Mail payment to: Vendor Express, Inc. 2700 N.W 44th Street Suite 513 Oakland Park, FL 33309 Attention: Vannis Lopez - Please reference "Jazz in the Gardens Vendor" on your payment**
- > Tent, (2) 8' tables, (2) chairs, lighting and electricity are Included with your vendor fee. Any extension cords used must be Heavy-duty, three prong outdoor type. Two prong cords are not permitted and no extensions cords are to be used in the existing overhead lighting located inside the vendor tent. An electrical Quad box will be located near vendor tents for your use.
- > Vendors will receive (4) Vendor Passes and (2) parking passes for each 10x10 booth purchase good from load-in through load out
- > **Load-in and registration is Friday March 8th, 12 NOON- 6:00 PM and Saturday, March 9th, 9:00 AM - 12 NOON. Load-in will not be permitted at any other times.**
- > **All vehicles must be parked in the designated vendor parking area no later than 12:30 PM on Saturday and Sunday. Any vehicles left in the vendor area after 12:30 PM will be towed at the owners' expense.**
- > No Merchandise Vendors will be allowed to sell any food or beverages, either alcoholic or non-alcoholic (no beer, water, sodas, or juices). No Vendors will be allowed to sell Jazz in the Gardens merchandise or merchandise featuring any of the Artists appearing on the Festival. Any Vendor found selling these items will be fined \$1,000.00 which must be paid immediately or Vendor Booth will be shut down. There will be no exceptions.
- > **No other Tents or Artificial Structures may be erected in or around your purchased booth space.**

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1. **Applicant** represents to the **City of Miami Gardens** ("City") that he/she is fully authorized to sign for and bind the undersigned vendor to this Application and Agreement. Vendor agrees that vendor and all persons associated with it shall comply with all rules, policies and procedures prescribed by the City, as it deems necessary for the efficient, safe, and tasteful (i.e., non-offensive) conduct of the event and related activities
2. You must agree to not sell any items. Failure to do so will result in violation of agreement and at the sole discretion of the City of Miami Gardens a fine may be imposed or termination of contract and removal of vendor without reimbursement of any payments made to the City.
3. You must agree to each and all clauses set forth in this agreement. Failure to abide by any clauses set forth in this agreement gives the City the right to (1) immediately terminate this agreement (2) require that immediate notice be given of violation of this agreement, to cease operations and vacate the premises, and (3) forfeit all fees paid to City for the right and privilege of participating in the event.
4. You shall not display, offer for view or sell any illegal or contraband items. The laws of the State of Florida and local ordinances of the City of Miami Gardens and Miami-Dade County shall control.
5. You acknowledge that you've read this agreement and agree to follow all rules and guidelines as directed. This Agreement is subject to you satisfactorily submitting all requested application materials, and full payment of all designated fees. It is the responsibility of the company/organization to be aware of these Rules and Guidelines as well as all applicable governing laws. It shall be your duty to ensure that all employees and agents are knowledgeable of and abide by all Rules and Guidelines and applicable governing laws.
6. Your company/organization shall assume full responsibility for the conduct of its employees, subcontractors, suppliers, or any other person associated with company/organization and shall indemnify and hold harmless the City of Miami Gardens, its agents, officers and employees from and against all claims, liabilities, suits, damages, costs and expenses, including reasonable attorneys' costs and fees, related to breach of this Agreement

All participants are independent contractors and nothing in this agreement should be construed as forming a partnership of any kind with the City of Miami Gardens, AEG Presents SE, LLC, Vendor Express, Inc, Hard Rock Stadium, or "Jazz in the Gardens"

## ROAMING IS STRICTLY PROHIBITED

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**COMPANY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



# INFORMATIONAL BOOTH APPLICATION

MERCHANDISE VILLAGE 2019

MARCH 9 - 10, 2019

HARD ROCK STADIUM • MIAMI GARDENS, FL

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELLULAR: \_\_\_\_\_

FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

FED ID OR SOC. SEC. NUMBER: \_\_\_\_\_

BOOTH SIZE:  10' X 10'  20' X 10'

ITEMS TO BE DISTRIBUTED:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

VENDOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(FOR OFFICE USE ONLY) DO NOT WRITE BELOW THIS LINE:

COMPANY NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ RECEIVED: \_\_\_\_\_

INSURANCE RECEIVED: \_\_\_\_\_ ASSIGNED BOOTH: \_\_\_\_\_

VENDOR EXPRESS EMPLOYEE SIGNATURE: \_\_\_\_\_